Beratungszentrum zur Anerkennung ausländischer Berufsabschlüsse Weinhof 9, 89073 Ulm

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In order to advise you comprehensively, we ask you for the following information. Please complete our questionnaire "Preparation for Recognition Advice" and send it back by e-mail together with your request.

Preparation for Recognition Advice:

1.	Where do you live now?
2.	What training/study you want to recognize in Germany?
3.	What is the original name of your training/study?
4.	In which country do you have completed the training/study – in case of study please tell us name and location of the institution.
5.	How long does the training/study take?
6.	In which year you have completed the training/study?

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7.	Professional experience: which activity you exercised and how long? Do you have evidence?
8.	What is your current situation? (in work, unemployed, seeking work via Agentur für Arbeit?)
9.	At what level (certificate) you speak German?
10.	Have you ever made an application for recognition of a professional qualification? Where?
11.	What do you like to work in Germany?
12.	For our statistics: please tell us the year of your entry into Germany, your year of birth and residence status.
13.	Please tell us how you heard about us (told you an information center about us?)

Thank you very much.